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**July 17, 2009**

**ADDENDUM 2**  
**TO**  
**REQUEST FOR PROPOSALS**  
**NO. 09-003**

**TO FURNISH PRESCRIPTION DRUG CLAIM AUDITING SERVICES**

**EUTF's Response to Written Questions**

1. Pg 4 section 1.01 "Background" within the Administrative Overview states "The EUTF currently provides benefit plans to approximately 180,000 employee beneficiaries and dependent beneficiaries. Pages 4 & 5 of Appendix C contain tables that detail 33,629 active employees and 29,401 retirees enrolled in the prescription plans. For purposes of this PBM audit should we consider the combined 63,030 employees plus their dependents to make up the covered lives with drug experience to be audited?"

**Response:** Yes.

2. How many unique prescription benefit designs are there among the three active employees' prescription plan designations of "Prescription Drug Only", "With PPO Plans", & "With Dual Plans"?

**Response:** For active employees there are two (2) unique plan designs: 1) with PPO and prescription drug only, and 2) supplemental (with dual plans).

3. How many unique prescription benefit designs are there among the three retirees' prescription plan designations of "Non-Medicare", "Medicare Part D", & "Waived"?

**Response:** For retirees, there are two (2) unique plan designs: 1) early retirees (non-Medicare retirees), and 2) Medicare retirees (EGWP). The early retiree plan is the same as the active (with PPO) plan. "Waived" means not enrolled in a plan.

4. Is separate reporting desired for each plan?

**Response:** Yes

5. Is the audit period July 1, 2008 through June 30, 2009?

**Response:** Yes

6. Please confirm that the fourth bullet point of 4.04 requires seven or five years of experience. Also, please clarify whether this experience should be for eligibility audit services or prescription drug auditing services.

**Response:** The referenced item (RFP section 4.04, 4<sup>th</sup> bullet) is revised as follows: "The primary consultant assigned to the EUTF account (the "Primary Consultant") shall have a minimum of five (5) years experience providing prescription drug claims auditing services."

7. Please provide a listing of clinical programs in place (e.g., Quantity limits, Prior Authorizations, and step therapies. Include names of drugs or drug classes impacted by these programs.

**Response:** This information is available on the informedRx web site, which can be accessed through a link on the EUTF web site as follows: <http://eutf.hawaii.gov>, click "links to carrier web sites," then click "informedRx (formerly NMHC).

8. Are there any common drug classes that were excluded from coverage during the audit period?

**Response:** The current Guide to Benefits listing exclusions (no change from 2008-2009 plan year) is available on the informedRx web site, which can be accessed through a link on the EUTF web site as follows: <http://eutf.hawaii.gov>, click "links to carrier web sites," then click "informedRx (formerly NMHC).

9. Has Hawaii EUTF conducted a Drug Claim Audit before? If so, who performed the audit and what was the outcome?

**Response:** Yes, an audit of HMSA claims (insured contract at that time) included prescription drugs claims. The Segal Company was contracted. The Segal summary report as presented at a public meeting of the Board of Trustees is posted on the EUTF web site under RFP 09-003.

10. What is the approximate budget for this project?

**Response:** The EUTF budgeted \$300,000 for claims audits for the 2009 – 2011 biennium. This amount is for all claims audits. No specific amount is budgeted for the prescription drugs claims audit.

11. Does Hawaii EUTF require or have a preference for a vendor who can perform these services locally (on the island)?

**Response:** All requirements are those stated in the RFP. Proposals should demonstrate the ability of the offerors to provide the requested services. To the extent a local presence is important to perform the requested services, the offerors should demonstrate their ability to perform as required. It should be noted that the informedRx claims processing facility is not located in Hawaii.

12. Section 1.01, Previous Audits. Has EUTF previously performed an audit of prescription drug claims?

If so, who performed previous audit for EUTF?

If so, please provide the contract amount for the previous audit conducted.

**Response:** See response to #9, above. Contract amount was \$99,000.

13. Section 1.08, RFP Document. Can you provide a Microsoft Word version of Appendix F of the RFP document?

**Response:** Appendix F has been posted on the EUTF web site since the RFP was issued. Offerors are responsible for all RFP related items posted on the EUTF web site, whether or not the items are directly mentioned in the RFP or any addendum.

14. Section 3.02, Prescription Drug Rebates. Are you entitled to rebates from drug manufacturers as part of the contract with informedRX?

If so, do you want a rebate audit included as part of the audit scope?

If so, are rebates calculated based on a dollar per script fee or are they formulary driven? Please provide details of rebate terminology in the contract with informedRx.

Yes, the EUTF is entitled to rebates. Yes, rebate audit is included in the scope of services. The informedRx contract is posted on the EUTF web site under RFP 09-003.

15. Section 3.02, Scope of Services. Does EUTF wish the contractor to have a kick off meeting at EUTF's offices during the start of the audit project?

**Response:** Yes.

16. Section 3.02 Performance Guarantees. Does the contract between EUTF and informedRX have performance guarantees? If so, please send a list of performance guarantees and requirements.

**Response:** Yes. The informedRx contract is posted on the EUTF web site under RFP 09-003.

17. Section 4.01. Is the reference to “dependent eligibility audit services” a typo?

**Response:** Yes. The sentence is modified to read as follows: “The EUTF seeks to retain the highest quality organization to provide the prescription drugs claims auditing services solicited under this RFP.”